

# इंजीनियरिंग प्रोजेक्ट्स (इंडिया) लि.

## ENGINEERING PROJECTS (INDIA) LTD.

(A GOVT. OF INDIA ENTERPRISE)

Core 3, SCOPE Complex, 7, Institutional Area, Lodhi Road, New Delhi - 110 003

### QUESTIONNAIRE FOR CONTRACTORS IN THE FIELD OF PLANT CONSTRUCTION

**INSTRUCTIONS :**

- (i) Please ensure that all the questions are properly answered and documents as stipulated are furnished. Incomplete questionnaire may not be considered.
- (ii) All pages may please be initialled.

1. (a) Name of Company :
- (b) Name of Key Personnel :

	Address	Phone No.	Fax No.	E-mail
(c) Registered Office				
(d) Head Office				
(e) Regional Office				

**2. General details of the Company**

- i) Date of establishment
- ii) Brief description of normal activities
- iii) Area of specialisation
- iv) Please enclose Photostat copies/  
Attested True copies of following :-
  - a) Audited balance sheet and Profit & Loss account statement alongwith schedules for last three years together with auditor's report (if auditor's report is not attached, reasons thereof)
  - b) Latest Income Tax Return and PAN No.
  - c) Provident Fund No. Certificate
  - d) Articles and Memorandum of Association, if a Ltd. Co.
  - e) Partnership deed, if a Partnership firm, indicating specifically the liabilities of each Partner
  - f) Indicate whether the business is registered as Proprietorship/ partnership (If Proprietorship, submit copy of Affidavit).
  - g) Names and addresses of all bankers with whom dealing with and certificate from such bankers stating financial position and dealings alongwith solvency certificate.
  - h) Sales Tax Clearance certificate

**3. State whether approved contractors of :**

- a) Railways
- b) Public Sector Undertakings
- c) State P.W.D., C.P.W.D.
- d) Any other organisation

**4. What are your special fields of interest**

Chemical Plants  
Coke Oven  
Material handling  
Slag Granulation  
Furnaces  
Finishing Lines  
Sugar  
Textile  
Water Treatment  
Grain Storage Silos  
Pipelines & Pipe Construction  
Cement Plants  
Docks & Harbours  
Refineries  
Oil tanks  
Sewage Disposal Plants  
Ore & Mineral Processing Plants  
Others works, if any

**5. Nature of work in which you are interested**

- i) Structural Fabrication & erection
- ii) Mechanical equipment erection, testing & commissioning
- iii) Electrical equipment erection, testing & commissioning
- iv) Piping work
- v) Refractory and insulation work
- vi) Complete Plant fabrication, erection & commissioning
- vii) Airconditioning Contracts : Heating & ventilation systems
- viii) Dust extraction & suppression systems
- ix) Any other

**6. What erection facilities do you have?**

- i) Tools & tackles
- ii) Lifting equipment/crane facilities
- iii) Any other

(4)

- iv) Total number of labour employed in erection :
  - a) skilled
  - b) semi-skilled
  - c) unskilled

**7. Furnish the details of Plant & Equipment, Machinery, Instruments and tool & tackles, including**

- i) Grinders
- ii) Drills
- iii) Reamers
- iv) Pneumatic/torque wrenches
- v) Magnetic stands
- vi) Precision instruments like dial gauges, slip gauges, levels, etc.
- vii) Arc & Gas welding machines
- viii) Gas cutting sets manual and automatic
- ix) Other tools

**8. Do you have any centralised fabrication shop? If so,**

- i) Please write full address with telephone No. & Fax No.
- ii) Please indicate the size & capacity of the machinery installed, including the testing facilities available
- iii) Total number of labour employed
  - a) skilled
  - b) semi-skilled
  - c) unskilled

(5)

- iv) Specify the different types of welding techniques adopted in your works.
- v) Are welders qualified?  
If so, for what nature of work?  
Give particulars with testing authority.
- vi) Number of welders for each type of welding work including high pressure welding work.

**9. Are you interested in doing general fabrication work at site? If so,**

- i) Please indicate the facilities you have for site work e.g. machinery/tools and tackles and other facilities including testing equipment.
- ii) Do you have radiographic testing facility of your own?
- iii) How many metric tonnes of structural work can you fabricate in a month

**10. Normal proportion value-wise of mechanised work to normal work being executed in present works.**

**11. Do you have any material transporting facilities?**

If so, please indicate the number, type and capacity of such facilities.

**12. Do you have any surveying facilities of your own for alignment works?**

If so, please indicate the number of :

- i) Theodolites
- ii) Levels
- iii) Other instruments

**13. Do you have facilities of fabrication/  
structural design drawing work.**

If so, please mention the number of staff in  
your design cell,

- a) Engineer
- b) Supervisor
- c) Draughtsman
- d) Please provide details of the drawing &  
design equipment available at your  
design office.

**14. Max. value of single job executed**

- 14. a) Please furnish details of major contracts  
executed successfully during last three  
years in the tabular form as below :

(7)

(Please attach extra sheet if required)

Sl. No.	Name & Address of the Client	Description of work with Order No. & Value	Period of execution		Extent of material contents to labour contents	Proportion of mechanised working to manual working	Reasons for delay if any
			Commencement date	Completion Date			

(8)

**15(a). Please furnish details of contracts in hand :**

(Please attach extra sheet if required)

Sl. No.	Name & Address of the Client	Description of work with Order No. & Value	Period of execution		Extent of material contents to labour contents	Proportion of mechanised working to manual working	Reasons for delay if any	Percentage of works completed
			Commencement date	Date of completion (Probable)				

**15(b).** Value of balance works in hand as on date :-

**16. Whether interested to work :**

- a) anywhere within the country and abroad
- b) anywhere within the country only
- c) anywhere abroad only
- d) any specified zone (s)

**17. Details of design & drawing facilities available.**

- 18. a) Please enclose photostat copies of job completion certificates of the contracts executed during last three years.
- b) Please enclose certificate from present clients stating about capability, dealing and performance, etc.,

**19. List of supervisory personnel e.g. engineers, planners, architects, etc. on permanent rolls of the Company in the tabular form as below : -**

Sl. No.	Name	Qualification (s)	Designation	Experience	Date of joining the Company

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- 20. Please indicate your annual working capacity (valuewise) excluding cost of raw materials**
  
- 21. Have you any associate/representative/ collaboration in any foreign country and if so, please give particulars.**
  
- 22. Have you been involved in cases of disputes/arbitration/proceedings while executing your contracts at any time. If so, please give details.**
  
- 23. Have you been debarred from tendering for contracts of any of the Govt. departments/Undertaking including those stated in column No. 3, If so, please give details and duration of time.**
  
- 24. Have you been denied registration by any of the authorities mentioned in serial 3 above. If so, please give details.**
  
- 25. Have you any close relatives in EPI working as Dy. General Managers and above. If so give their names, designations and relationship.**

**26. Brief note justifying registration with EPI.**

**27. Supplementary Data and Authentication.**

(a) Supplementary Data

(b) Authentication

I/We declare that to the best of our knowledge the information provided in this questionnaire is accurate and truthful.

Additional Queries:-

(a) Willingness to perform functions of a contractors / supplier of a ISO-9001 and ISO-14001 certified company Yes / No

(b) Willingness to deploy or train if required personnel for performing activities having significant impact on environment Yes / No

Signature of  
duly constituted Attorney

Place :

(Name)

Dated :

Note : Registration is not pre-qualification.

**FOR COMPANY'S USE ONLY**

1. Application received on
2. Letter written for getting Balance information
3. Site visit and its recommendation
4. Decision taken by standing committee
5. Registration No.